

**SAMPLE LETTER
OF AUTHORIZATION**

Please copy onto your company letterhead and forward 2 original copies directly to:

Authorized Parking Only Ltd. 45-173 Advance Blvd.

Brampton, Ontario, L6T 4Z7

Please DO NOT send them to the City of Brampton

{DATE}

City of Brampton
Parking Enforcement
Attention: Mr. Dave Berton
2 Wellington Street West
5th floor
Brampton, Ontario
L6Y 4R2

Dear Mr. Berton,

Please accept this letter as the authority for Authorized Parking Only Ltd. to act as our agents to enforce parking By-laws/Codes and issue parking infraction notices to vehicles parked in contravention of said By-laws/Codes at:

_____ *in the City of Brampton*

If you have any questions, please contact Authorized Parking Only Ltd. at 416-231-8247 or fax 905-793-7436.

Yours truly,

{NAME}
{TITLE}